



U.S. AIR FORCE



EDUCATION RECORD

Dashboard

Messages

Funding Requests

Education Goals

SkillBridge Applications

Virtual Benefits Training

CCAF Action Requests

Documents

Scheduled Tests

Test Scores

Supervisor

Education Center Visits

Apply For Funding

Fiscal Year Cap

\$1,125.00

Funding Remaining

Undergraduate

94

Credits Remaining
GPA: 3.77

Graduate

42

Credits Remaining
GPA: N/A

ACTIVE EDUCATION GOALS

Education and Training Management

APPROVED • CCAF Degree

81% COMPLETE

Required Credits: **64.00**

Completed Credits: **0.00**

Transferred Credits: **52.00**

Remaining Credits: **12.00**

APPLY FOR FUNDING

VIEW DETAILS

Business Studies

APPROVED • SOUTHERN NEW HAMPSHIRE UNIVERSITY • Bachelors Degree

25% COMPLETE

Required Credits: **120.00**

Completed Credits: **30.00**

Transferred Credits: **0.00**

Remaining Credits: **90.00**

APPLY FOR FUNDING

VIEW DETAILS

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Apply For Funding

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← Create Funding Request

Supervisor Information

Supervisor information is required for approval of most funding request types.

Having someone other than your supervisor approve your funding request will be considered fraudulent and punishable under the UCMJ. Exception: If the immediate supervisor will not be available to approve your funding request then you must obtain approval from a member of your chain of command (i.e. flight/section chief, superintendent, first sergeant or squadron commander).

First Name

Last Name

Email

Alternate Email

Phone Number

****Verify Supervisor information or click pencil icon to edit info**

Contact Information

Email

Personal Email

Work Phone

Mobile Phone

Address 

Street 1

Street 2

City

State

Zip

****Verify personal contact information or click pencil icon to edit info**

VERIFY AND PROCEED

CANCEL



****Once info is accurate, click "Verify and Proceed"**

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User Agreement

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User Agreement

In order to simplify the application process, you should be aware of or have the following information:

- Access to your student registration information. This will help you identify the course information needed for your funding request. You will need the following information: course codes, course titles, number of credit hours, credit hour type (semester or quarter), and cost per credit hour.
- Exact term dates for your courses. These dates are set by your institution and is inclusive of the entire term. These dates will not fluctuate based on your individual schedule.
- Ensure your personal data is up-to-date on your education record. This is crucial in making sure your funding request flows properly.

You must agree to all conditions in order to submit this application for approval:

ACADEMIC

- I understand that it is my responsibility to ensure my grades are updated in the AF official system of record (AFAEWS/AFVEC). Grades that are 60 days past term end date are considered overdue and will prevent me from applying for TA and will result in reimbursement of TA. I hereby voluntarily authorize the amount to be withdrawn from my pay if it is determined that my failure to complete the course was not due to circumstances beyond my control. Collection of this debt will be in accordance with DoDFMR, Vol 7A, Chapter 50 and AFIMAN 65-116, 70.21
- I authorize the release of academic information (i.e. Course grades, degree/certification completion status etc.) by the above institution to the Air Force (PL 93-568). I understand that official document of degree completion must be provided to the education center before Mill TA will be authorized for another degree for which Mill TA may pay. While most Academic Institutions (AI) load degree completions in the AI Portal, it is ultimately the Airman's responsibility to ensure the education level is updated. All policies and conditions in the AFI 36-2670 apply.

FINANCIAL

- I agree that no changes will be made in the above course(s) or dollar amounts without the approval of the issuing education center staff; otherwise, I will pay the difference to the Air Force and/or the school. I understand that the Air Force will pay 100% of my tuition up to \$250 per SH and \$166.66 per QH.
- I understand that my annual fiscal year CAP is \$4500. I agree to pay the remaining amount and any other costs. (AW AFI 36-2670. I will reimburse the Total Government Cost above for non-completions, withdrawals, or unsatisfactory grades due to reasons within my control.
- I understand that this application does not guarantee that funds are available and that the United States Air Force has no obligation to fund this application until it has been approved (within 5 business days) by the education services staff.
- I understand that TA for courses starting in the next fiscal year is conditional until the receipt of the TA funds.

PRIVACY ACT STATEMENT:

AUTHORITY: 10 U.S.C. 8013 and EO 9397.

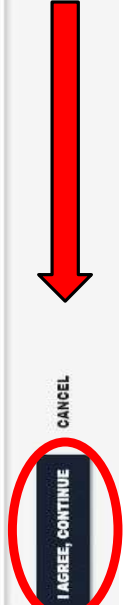
PRINCIPAL PURPOSE: To process an individual's request for Air Force tuition assistance. Use of SSN is necessary to make positive identification of the individual and records.

ROUTINE USES: Records may be disclosed to civilian schools for the purposes of ensuring correct enrollment and billing information.

DISCLOSURE IS VOLUNTARY: Disclosure of SSN is voluntary; however, failure to provide the information required may result in disapproval of the individual's request for tuition assistance.

PENALTY STATEMENT:

There are severe criminal and civil penalties for knowingly submitting false, fictitious, or fraudulent application and for requesting federal funding that duplicates course costs funded elsewhere.



****Read all statements carefully and click on check boxes next to each statement. Click "I Agree, Continue"**

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AFVEC - Apply for Funding

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1 Demographic

2 Institution

3 Term Dates

4 Courses

What is your Servicing Education Center?

Your servicing Education Center location is the same as your servicing MPF location. Selecting the wrong education center may result in your funding request application being delayed or disapproved.

Location
INCRLIK (USAFE) ▾

Are you applying for funding from a deployed location?

Yes No

NEXT CANCEL

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Institution

U.S. AIR FORCE

← Create Funding Request: Business Studies



Demographic



Institution



Term Dates



Courses

What is your Institution?

If you would like to enroll for a course(s) at an institution that is not assigned to your education goal, please contact your servicing Education Center.

Institution

SOUTHERN NEW HAMPSHIRE UNIVERSITY

Campus

SOUTHERN NEW HAMPSHIRE UNIVERSITY - MAIN CAMPUS



****Must select Campus**

Institution Student ID



BACK

NEXT

CANCEL

****Must enroll for a course(s) that are in your educational goal.**



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AFVEC - Apply for Funding

Demographic — Institution — **3 Term Dates** — 4 Courses

What are your exact start and end dates?

Select the exact term dates provided by the institution. Using the wrong dates can delay the application approval.

Start 7/25/2023 Undergraduate Jul 25, 2023 — Aug 28, 2023	Start 7/25/2023 Graduate Jul 25, 2023 — Sep 4, 2023	Start 8/1/2023 Undergraduate Aug 1, 2023 — Sep 4, 2023	Start 8/1/2023 Graduate Aug 1, 2023 — Sep 11, 2023
Start 8/8/2023 Undergraduate Aug 8, 2023 — Sep 11, 2023	Start 8/8/2023 Graduate Aug 8, 2023 — Sep 18, 2023	Start 8/15/2023 Undergraduate Aug 15, 2023 — Sep 18, 2023	Start 8/15/2023 Graduate Aug 15, 2023 — Sep 25, 2023
Start 8/22/2023 Undergraduate Aug 22, 2023 — Sep 25, 2023	Start 8/22/2023 Graduate Aug 22, 2023 — Oct 2, 2023		

BACK NEXT CANCEL

****Eligible term will automatically populate once window is open.**

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Select Term



Demographic



Institution

You have 90.00 remaining semester hour credits to apply towards this goal.

ADD COURSE

BACK

SUBMIT

CANCEL



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Select Course(s)

SOUTHERN NEW HAMPSHIRE UNIVERSITY requires you to select a course from their catalog. If your course is not listed below or the course information is not accurate please contact your local education center or your school. Selecting an incorrect course can delay or cause your application to be disapproved.

Subject

ENG

Keyword



	Code - Title	Level	Credits	Credit Type	GEM*
▼	ENG122 - English Composition I	Undergraduate	3	Semester Hour	✓ Approved
▼	ENG123 - English Composition II	Undergraduate	3	Semester Hour	✓ Approved

1. Select Subject drop down menu
2. Click the “+” to add course

If your course is NOT listed, you must contact your advisor to have it added

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Course Info

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Code ENG123	Title English Composition II		
Level Undergraduate	Location DL/Online	Number of Credits 3	<input type="checkbox"/> Foreign Language
Cost Per Credit			
<input checked="" type="radio"/> \$225 - Undergraduate Military Discounted Rate			
<input type="radio"/> \$320 - Undergraduate Regular Rate			
<input type="radio"/> \$243 - SNHU Maine Center Undergraduate Rate			
<small>This is for COCE undergraduate courses at the SNHU Maine location only.</small>			
<input type="radio"/> \$288 - Undergraduate 10% Corporate Discount			
<input type="checkbox"/> Different Cost?			
<input type="button" value="ADD COURSE"/> <input type="button" value="BACK"/>			

Select location drop down menu to select from ON-campus, Off-campus, or DL/Online

Select cost per semester credit

Click Add course



Verify Information

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You have 87.00 remaining semester hour credits to apply towards this goal.

ENG123 - English Composition II

Credits	Credit Cost	Government Cost	Student Cost
3	\$225.00	\$675.00	\$0.00

ADD COURSE

Costs

Total Costs	Government Costs	Student Costs
\$675.00	\$675.00	\$0.00

BACK

SUBMIT

CANCEL

Remaining Funding

Fiscal Year
\$450.00

Remaining Credits

Undergraduate Credit Cap
94
Graduate Credit Cap
42



U.S. AIR FORCE

Submit Application

Funding Request Application: Application Submitted

Your funding request ID is [REDACTED]

Your application for funding has been submitted! Your application should be processed within 10 business days. You will get an email message confirming approval or disapproval of the funding request application. This email message will also include instructions on how to print your funding request document to take to your school. You may also view your enrollments section under your Education Record to check the status of your application periodically.

If you do not get a decision on your funding request application within 10 business days, please contact your education center.

FINISH

****After you click “Finish” your supervisor will receive an email for funding approval.**

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