

**NO PURCHASES ARE ALLOWED UNTIL FUNDS HAVE BEEN APPROVED BY 39 FSS/CC**

- **Alcohol is not allowed.**

- **Function has to be Rank inclusive.**
- **Function must be open to military and civilian members**
- **Unit funds cannot be used in conjunction with SM&W funds.**
- **Original receipts are required for reimbursement**

- **Examples of unit funds expenditures:**

- Food for a picnic (meat is allowed)
- Pizza party
- Bowling or other off-site unit activity
- Subsidize Christmas party
- Paper plates and cups, plastic eating utensils and napkins are reimbursable.

- **Areas to Avoid:**

- Purchasing Gifts
- Making donations
- Purchasing Alcohol
- Buying items that are authorized Appropriated Funds