



DEPARTMENT OF THE AIR FORCE
39TH AIR BASE WING (USAFE)

MEMORANDUM FOR 39 FSS/FSC
39 FSS/CC
IN TURN

FROM: Office Symbol of Requesting Unit

SUBJECT: Consuming Alcoholic Beverages at the Base Pool Pavilion

1. The Unit Name will be having a pool party on Date and Time at the base pool. We have reserved the pool pavilion and are requesting authorization to have alcohol during our party. In accordance with (IAW) AFI 34-216, Incirlik Base supplement, paragraph 2.1.5.7 only beer, wine coolers and premixed commercially packaged alcoholic beverages, with less than seven percent alcoholic content by volume, may be consumed. **NO GLASS IS ALLOWED** including the pavilion area. The ranking member of our party is POC Name, and will be responsible for all personnel attending this party. The pool manager or lead lifeguard on duty will be made aware of the ranking member attending the party, so that should a problem arise, the ranking member can be notified.
2. We understand that the pool manager or lead lifeguard on duty is in charge of the pool and pavilion areas and that the consumption of alcoholic beverages will be IAW this letter.
3. If you have any questions please contact POC Name and Number.

Requesting party unit/Sq/CC signature block

1st Ind, FSS/CC

MEMORANDUM FOR 39 FSS/FSC

Approved/Disapproved

HARDY T. GILES, Maj, USAF
Commander, 39th Force Support Squadron