

# POSTAL RULES

1. Your mailbox and address is for your personal use only and the authorized members listed on your orders. Items for anyone not entitled to Military Postal Service (MPS) privileges cannot be received and will be returned to sender. Prohibited use of the MPS and mail service includes:
  - a. Make false, misleading or incomplete written customs declarations to conceal goods or information from customs officials.
  - b. Import or export of prohibited goods.
  - c. Import or export of U.S. Government property without authority.
  - d. Engage in or assist black-market activities (Black-market activities include the illegal transfer of good with the intent of profit or personal gain.)
  - e. Transfer of goods bought under duty and tax-free conditions to other persons not entitled unless applicable U.S. Force regulations or Turkish customs regulations authorized the transfer.
2. Violations or misuse of your MPS privileges could result in the closure of your mailbox.
3. If you depart the local area for more than 10 days, you must notify the APO and fill out a DD Form 2258, Temporary Mail Disposition. This form will allow us to either hold or forward your mail.
4. You should check your mailbox at a minimum of once per week. Packages must be picked up immediately upon notification; all packages not collected in 14 days will be returned to sender.